

# MOUNT SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS SPECIAL MEETING AGENDA TUESDAY – JUNE 28, 2022– 6PM CITY PARK – UPPER LODGE

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. CHAIR COMMENTS

### 4. ACKNOWLEDGEMENT OF SERVICE – BOARDMEMBER RENEE CASTERLINE

Resigning Boardmember Renee Casterline will be recognized for her years of service on the District Board (2013-2022), term expiration June 30, 2022.

### 5. CONSENT AGENDA - (*amended*)

- Minutes May 18, 2022 – Regular Meeting
- May Payroll #2 - Net Wages, Taxes, Other – Check register (5/20/22) - total \$13,179.65
- June Payroll #1 - Net Wages, Taxes, Other – Check register (6/10/22) – total \$13,696.41
- June Payroll #2 – Net Wages, Taxes, Other – Check register (6/24/22 – total \$13,313.98
- June Vendor Disbursements – \$27,499.75
- Budget Transfer – From Contingencies - \$15,000 - to Special Departmental Expense
- Donation to District - \$2000 from Mt. Shasta Trail Association for Master Plan Update

### 6. AUDIENCE NOT ON AGENDA

### 7. AUDIENCE ON AGENDA

Justi Hansen and Bryson Schreder - Siskiyou Outdoor Recreation Alliance (SORA) – Siskiyou Stewardship Corp. See New Business - Contract with SORA.

Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan Update

### 8. NEW BUSINESS

**MOU with PacifiCorp for Easement on Shastice Park Property** - PacifiCorp has requested an easement for power poles on property owned by the Recreation and Parks District in order to replace existing poles, add one additional pole, and have ongoing access in order to maintain the proposed right of way.

Recommended approval – possible action

**Contract with SORA** - The Siskiyou Outdoor Recreation Alliance has created the Siskiyou Stewardship Corp. which will be starting operations this Summer. District Administrator Shaw recommends approval of a Contract for Professional services. Discussion & possible action

**Contract Addendum for Professional Services with Tom Hesseldenz** - The contract term for professional services provided by Tom Hesseldenz for the Master Plan Update has expired. District Administrator Shaw recommends Board approval to extend the contract term. Discussion & possible action.

**Approval of District Preliminary Budget for FY2223** – Staff will present the FY2223 recommended preliminary budget for Board review and final discussion. Recommendations from the Budget Committee, pursuant to the Committee-level meeting held on June 23, 2022 and the District Administrator will be heard  
Action item - Recommended Board Action - The District Administrator respectfully recommends approval of the District's preliminary budget for FY2223, following Board review and discussion. Final budget to be adopted by August 31, 2022.

**9. OLD BUSINESS**

**Master Plan Update/Presentation of Master Plan Draft Documents-** The Board will be conducting a review of documents as prepared by Tom Hesseldenz (Hesseldenz & Associates) in reference to the Master Plan update. Board discussion & recommendations – Possible action

**10. REPORTS**

Administrative - District Administrator Shaw

- Review of current operations report

Maintenance – Maintenance Supervisor Zanni

- Current projects

**11. FUTURE AGENDA ITEMS**

**12. BOARD/STAFF COMMENTS**

**13. ADJOURN**