

MT. SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

TUESDAY – JANUARY 12, 2021– 6PM

VIA ZOOM TELE-CONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/87064744233?pwd=WDByNmpzY1BTb2loRVdVRkJjMlFGQT09>

Meeting ID: 870 6474 4233

Passcode: 235263

One tap mobile

+16699009128 US

Dial by your location

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Passcode: 235263

1. CALL TO ORDER

2. ROLL CALL

- 3. ELECTION OF BOARD OFFICERS** – Nominations will be taken to elect 2021 Board officers: Chairperson – Vice-Chairperson – Board Clerk. The newly elected Board Chairperson will take the gavel and preside over the remainder of the meeting.

4. CHAIR COMMENTS

5. CONSENT AGENDA - APPROVAL

- Minutes November 2, 2020 – Special Meeting / Payroll
- Minutes November 10, 2020 – Regular Meeting
- Minutes November 16, 2020 – Special Meeting / Payroll
- Minutes December 1, 2020 – Special Meeting / Payroll
- Minutes December 7, 2020 – Special Meeting / Ice Rink – Insurance Requirements Youth Hockey
- Minutes December 10, 2020 – Special Meeting / Timberworks Contract
- Minutes December 17, 2020 – Special Meeting / Payroll, Disbursements, Donations, Budget Appropriation
- Minutes December 18, 2020 – Special Meeting / Timberworks Contract – Performance Bond Insurance
- FY 2021 - January Vendor Disbursements – Total - \$16,421.18 (p)
- Donation Acceptance - \$500 - Banner Bank / for Siskiyou Ice Rink

6. AUDIENCE NOT ON AGENDA / ACCESSING MEETING THRU TELE-CONFERENCE

PROTOCOL (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - NO ACTION WILL BE TAKEN on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

7. AUDIENCE ON AGENDA

Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan Update

8. OLD BUSINESS

Master Plan Update – Master Plan Update – Tom Hesseldenz will be in attendance to provide an overview of upcoming public input meetings; discuss timelines for any future meetings, and an update on stakeholder conversations.– Discussion possible action.

9. NEW BUSINESS –

DANCE HALL KITCHEN WINDOW REPLACEMENT - Timberworks has provided an estimate, as requested, to replace kitchen windows to maintain consistent with new windows in the rest of the facility. The estimate for four additional windows (labor & materials) ranges from \$11,294-\$14,327 (per style of window selected). Administrator Shaw recommends that the Board approve purchase of the new kitchen windows using allocated Per Capita funds with required match sourced from the recent Nancy Driscoll Foundation donation to the Mt. Shasta City Park Fund. Discussion & possible action

GREAT NORTHERN SERVICES LEASE AGREEMENT - Due to COVID-19 impacting Congregate meals services at the City Park, an approved reduction of \$500 in Great Northern Services monthly rental was applied through December 2020, at which time operational status of the Siskiyou Senior Nutrition Program was to be reevaluated and reduced to \$250 per month. At this time GNS has requested that the District extend the reduction of the \$500 in monthly rent until indoor services may resume as per State and County COVID-19 guidance. Discussion & possible action

ICE RINK SEASON EXTENSION - Upon review of the Siskiyou Ice Rink budget, staff availability and forecasted weather, Administrator Shaw would like to discuss the potential for extension of the season through no later than January 31, 2021. Staff will review the current season P&L financial report. Discussion and possible action.

CAPRI VOLUNTEER RESOLUTION / RESOLUTION #3 – FY2021 - RESOLUTION OF THE GOVERNING BODY OF THE MT. SHASTA RECREATION & PARKS DISTRICT, DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES (by title only) - As a benefit to CAPRI member districts, volunteers may be covered under the District's Workers Compensation policy, at no additional premium, provided that a volunteer resolution has been adopted by the District's Board. Administrator Shaw recommends approval of Resolution #3 – FY2021 (by title only) as presented to the Board. Discussion and possible action.

ROLL CALL VOTE

COMMITTEE APPOINTMENTS – The Chairman will make appointments to the following Brown Act Standing Committees: 1) Budget & Finance, 2) Personnel/Personnel & District Policies, 3) Siskiyou Ice Rink, and to AdHoc committees: Master Plan Project, City Park Health and Safety.

10. REPORTS

Administrative - District Administrator Shaw

Maintenance – Maintenance Supervisor Zanni

Financial – Administrative Assistant Smith

- FY2021 operations to date / budget status
- Request Zoom meetings for – Tuesday, January 19 (Payroll approval) and Monday, February 1 (Payroll approval) - Meeting Time - tbd

11. BOARD/STAFF COMMENTS

12. ADJOURN