

**MT. SHASTA RECREATION & PARKS DISTRICT**

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
TUESDAY – JULY 14, 2020– 6PM  
VIA ZOOM TELE-CONFERENCE**

Join Zoom Meeting

<https://us02web.zoom.us/j/88696099544?pwd=bWlvZGlod00xaU9RdmxOc0l5YzI3dz09>

Meeting ID: 886 9609 9544

Password: 053732

One tap mobile

+16699009128 US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 886 9609 9544

Password: 053732

**1. CALL TO ORDER**

- 2. OATH OF OFFICE** – The District Administrator will conduct the Oath of Office for newly re-appointed Boardmember Ken Brummel-Smith

**3. ROLL CALL**

**4. CHAIR COMMENTS**

- 5. AUDIENCE NOT ON AGENDA / ACCESSING MEETING THRU TELE-CONFERENCE PROTOCOL** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - NO ACTION WILL BE TAKEN on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

**6. AUDIENCE ON AGENDA**

Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan Update

**7. CONSENT AGENDA –**

- **Minutes** – June 1, 2020 Special (Zoom) Meeting
- **Minutes** - June 9, 2020 Regular (Zoom) Meeting
- **Minutes** – June 16, 2020 Special (Zoom) Meeting – Payroll Approval
- **Disbursements** / District & Rink – FY1920 accrued disbursements (p) – Total – \$10,408.21
- **Disbursements** / District & Rink - July disbursements (p) – Total – \$28,768.11
- **Donation Acceptance** - \$ 100 - M. Miller – Dance Hall repairs
- **Donation Acceptance** - \$ 2,000 - Dignity Health – Senior Programming
- **Donation Acceptance** - \$10,000 - MS Rotary – Master Plan Update

## 8. OLD BUSINESS

**Master Plan Update** – Tom Hesseldenz will be in attendance to provide a 6 month update on progress to date with the Master Plan project; mapping of park system; stakeholder conversations. Reference THA Summary of Deliverables attached document – Discussion & possible action

## 9. NEW BUSINESS –

**Board Committee Appointments** – Chairman Casterline will be reviewing the current roster of District Standing and Ad-Hoc Committees and will make appointments as needed.

**Covid-19 Update / District Facilities** – District Administrator Shaw will provide a status update of current District operations in relation to COVID-19 industry guidance provided by the California Department of Public Health. Discussion & possible action

**District Goals and Priorities** - After previous discussion with the Board at the June 23rd special workshop meeting, Shaw will present the District Goals and Priorities for the 2020-2021 fiscal year. Recommended approval. Discussion and action.

**Dance Hall Vandalism** - On July 2nd, 2020 the Dance Hall facility in the City Park was extensively vandalized, forcing closure of the facility until further notice. The Board will review details of the incident and damages incurred. Discussion & possible action.

## 10. REPORTS -

### **MAINTENANCE – Supervisor Zanni**

- Monthly report and equipment updates

### **ADMINISTRATIVE - District Administrator Shaw •**

- Monthly report • District operational status

### **FINANCIAL REPORT - Administrative Assistant Smith •**

- County Financial Banner Report @6/30/20 / FY1920 Close-Out Projection
- QuickBooks – Consultant appointment July 22 to review FY 1920 company file entry work / Report formatting, T-Sheet timekeeping integration with QB, & other considerations for FY 2021
- Upcoming Special Zoom Meeting Request – Payroll Approval 7/16/20, 8/3/20

## 11. BOARD/STAFF COMMENTS