

# MT. SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA TUESDAY –OCTOBER 8, 2019– 6:00PM MT. SHASTA CITY PARK – UPPER LODGE

**Note for Public Comment** - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CORRESPONDENCE**  
**None**

**4. AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

**5. CONSENT AGENDA - Approval**

- **Minutes** – September 6, 2019 Special Meeting
- **Minutes** – September 10, 2019 Regular Meeting
- **Disbursements – District FY 1920** – September payroll #2, October payroll #1, October vendor disbursements (p) – Total - \$49,206.75
- **Disbursements – Rink – FY 1920** - October vendor disbursements (p) – Total - \$4,197.06
- **Disbursement (Donation Project)** – Redding Countertops – Total - \$4,102.00
- **Approval of Donation to District** – Dignity Health / \$3500 - Senior Exercise Classes
- **Approval of Donation to District** – Banner Bank / \$500 – Rink “Skate Night” Sponsorship

**6. OLD BUSINESS –**

**District Master Plan / Consultant Update** – The District Administrator will update the Board on the status of the Master Plan Update pursuant to recent correspondence from Tom Hesseldenz following submittal of detailed Scope of Services estimates from key associates. The Board will address the updated Scope of Services estimate. Discussion & possible action

Recommendation -The District Administrator is recommending to table approval of the Scope of Services submittal until further discussions with Tom Hesseldenz are held.

**7. NEW BUSINESS –**

**District Board Policies / Draft Policy Review – Set 1** – The Board will review and discuss District Board policies, to be referenced as Policy Series 200-235, previously presented at the September 10 Board meeting. Recommendations and possible action on the policies as listed:

- POLICY TITLE: Board Actions and Decisions - POLICY NUMBER: 200
- POLICY TITLE: Board Meeting Agenda - POLICY NUMBER: 205
- POLICY TITLE: Board Meeting Conduct - POLICY NUMBER: 210
- POLICY TITLE: Brown Act Compliance–Open Meeting Requirements - POLICY NUMBER: 215
- POLICY TITLE: Minutes of Board Meetings - POLICY NUMBER: 220
- POLICY TITLE: Review of Administrative Decisions - POLICY NUMBER: 225
- POLICY TITLE: Rules of Order for Conduct of Board and Committee Meetings -POLICY NUMBER: 230
- POLICY TITLE: Types of Board Meetings - POLICY NUMBER: 235

**District Board Policies / Draft Policy Review – Set 2** – The Board will begin review and discussion on a second set of draft District Board Policies, to be referenced as Policy Series 100, with consideration for possible adoption at the November meeting. Discussion & possible action

**8. REPORTS -**  
**MAINTENANCE - SUPERVISOR ZANNI**

Monthly report and equipment updates

**RECREATION / SPECIAL PROJECTS – RODRIGUEZ / SHAW**

Project Update – MSHS Halloween Event / Use of Park facilities

Siskiyou Ice Rink / 1920 Season Planning Update – Administrator Shaw will provide an update concerning planning preparations for the upcoming 1920 rink season and provide an update following the recent meeting with FOR and “Icebreakers” representatives.

**ADMINISTRATIVE - DISTRICT ADMINISTRATOR –**

- September activities report
- QuickBooks Consultation / Company File Development Progress / Cloud Server Update

**FINANCIAL SUMMARY REPORT – FY 1920 YTD Budget Status – County Financial Report @9/30/19**

**9. BOARD / STAFF COMMENTS**

**10. ADJOURN**