

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

WEDNESDAY – NOVEMBER 16, 2022– 6PM

CITY PARK – UPPER LODGE

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CHAIR COMMENTS**

4. **CONSENT AGENDA APPROVAL -**

- Minutes October 5, 2022 – Special Meeting
- Minutes October 12, 2022 – Special Meeting
- Minutes October 19, 2022 – Regular Meeting
- October Payroll #2 – Net Wages, Taxes, Other – Check register (10/21/22) – total \$12,854.90
- November Payroll #2 – Net Wages, Taxes, Other – Check register (11/10/22 – total \$13,424.63
- November Vendor Disbursements – total presented at meeting

5. **AUDIENCE NOT ON AGENDA -** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. **NEW BUSINESS –**

Rod and Gun Roof Covering- The District has received an estimate from Benson and Sons Roofing for covering the existing roof to reduce water damage and extend the life of the building. The estimate is \$2300 for plastic, or \$2800 for 30lb synthetic underlayment. Discussion possible action.

Contract Addendum #2 for Professional Services with Tom Hesseldenz – Pursuant to the First Addendum to Contract Services for professional services provided by Tom Hesseldenz for the Master Plan Update, the current contract term will expire on November 16, 2022. District Administrator Shaw recommends Board approval to extend the contract term to align with the anticipated final approval of the Master Plan Update. Discussion & possible action

7. **REPORTS**

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Current projects

Financial – Administrative Assistant Smith

- FY2223 – budget overview thru 10/31/22

8. **FUTURE AGENDA ITEMS**

9. **BOARD/STAFF COMMENTS**

10. **ADJOURN**