

# MOUNT SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA WEDNESDAY – AUGUST 21, 2024– 6PM CITY PARK – UPPER LODGE 1315 NIXON ROAD

### 1. CALL TO ORDER

2. **OATH OF OFFICE** – The District Administrator will administer the Oath of Office to re-appointed Boardmember Bruce Johnston. New Boardmembers Mike Bradley and John Roberts have taken the oath to assume their seats on the Board.

### 3. ROLL CALL

### 4. CHAIR COMMENTS

### 5. CONSENT AGENDA APPROVAL -

- Minutes June 4, 2024 – Special Meeting
- Minutes June 25, 2024 – Special Meeting
- June PR #2 – Net Wages, Qtrly.& Accrued Taxes (7/5), Other - Check register (6/21-30/24) – \$17,272.70
- July PR #1 – Net Wages, Other – Check register (7/5/24) - \$10,733.92
- July PR #2 – Net Wages, Taxes, Other – Check register (7/26/24) - \$14,140.15
- August PR #1 – Net Wages, Taxes, Other – Check register (8/9/24) - \$14,087.44
- June Accruals Vendor Disbursements – \$15,454.04
- July Vendor Disbursements – \$48,389.07
- August Vendor Disbursements - \$83,951.33

6. **AUDIENCE NOT ON AGENDA** - (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

### 7. NEW BUSINESS –

**Report on Informational Meeting at “The Landing”** – Boardmembers DeArton and Johnston will provide a follow-up from their recent attendance at the celebration, hosted by the City of Mt. Shasta at “The Landing” to highlight 40 years of clean-up work at the site and planning for it’s next use.

**Fee Schedule for FY 2024/25-** The Board will review the 2023/24 fee schedule and make recommendations for changes as deemed necessary. Discussion and action requested to approve the 2024/25 District Fee Schedule.

**Cal-Ore Fiber Internet Installation and Services** - The Board has been provided with a proposal from Cal-Ore Communications for fiber internet service to be installed in Shastice Park, Exhibit A – Service Quotation. District Administrator Shaw is requesting approval to move forward with the proposed work and enter into a Public Works Contract with Cal-Ore communications in an amount not to exceed \$12,500, and to enter into a 3-year agreement for phone and internet services. Discussion and Recommended approval. Possible action

**Acceptance of FY22-23 Financial Audit Report & Adjustments** – The financial audit report, as prepared and presented by Charles W. Pillon, C.P.A. has been reviewed by the Board. The Board has also reviewed the Governance Communication letter and audit adjustments submitted by Mr. Pillon. The District Administrator recommends acceptance of the FY22-23 financial audit report and audit adjustments as presented. Action item

**8. REPORTS**

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Seasonal Tasks / Projects

Financial – Scheduled FY2425 Final Budget Approval – Public Hearing August 28, 2024 – 6pm

**9. FUTURE AGENDA ITEMS / SCHEDULING**

**10. BOARD/STAFF COMMENTS**

**11. ADJOURN**