

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA WEDNESDAY – JANUARY 18, 2023– 6PM CITY PARK – UPPER LODGE 1315 NIXON ROAD

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA APPROVAL -

- Minutes November 16, 2022 – Regular Meeting
- Minutes December 13, 2022 – Special Meeting
- November Payroll #2 – Net Wages, Taxes, Other – Check register (11/25/22) – total \$12,644.27
- December Payroll #1 – Net Wages, Taxes, Other – Check register (12/9/22) – total \$15,566.88
- December Payroll #2 – Net Wages, Taxes, Other – Check register (12/23/22) – total \$14,604.31
- January Payroll #1 – Net Wages, Taxes, Other - Check register (1/13/23) – total \$16,277.95
- December Vendor Disbursements – total \$64,555.85
- January Vendor Disbursements – total presented at meeting
- Donation Acceptance - \$100 / Roll'n Rock Construction, \$100 / Summers Reception - Donations for District facilities & operations

5. AUDIENCE NOT ON AGENDA - (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. NEW BUSINESS –

Election of Board Officers and Committee Discussion - Continuance of election to February 15, 2023 meeting. Nominations will be taken to elect 2023 Board officers—Chairperson - Vice Chairperson - Board Clerk. The newly elected Board Chairperson will take the gavel and preside over the remainder of the meeting. Discussion

Approval/Rejection of Bids – Dance Hall Renovation Project - It has been determined that changes needing to be made to the Dance Hall Renovation Project would be a complete scope change from the original bid. Based on recommendations from County Counsel, District Administrator Shaw recommends rejecting all bids received on December 7, 2022 for the Dance Hall Renovation, and rebidding the project with adjusted scope change. Discussion - possible action.

Siskiyou Ice Rink Roof- John Stackfleth of Friends of the Rink will be in attendance to provide an update on the progress of the Ice Rink roof design. The Board will hear feedback received from a public survey regarding the building of a roof. Friends of the Rink requests direction on moving forward with obtaining engineered plans for the Rink Roof. Discussion - possible action.

Health and Safety Committee: The Health and Safety Committee met on 12/14/22 to conduct a review of the District Ordinance. Committee members DeArton and Johnston heard recommended changes to the ordinance from Administrator Shaw. The committee will provide the Board with an overview of the discussion with a focus on permitting vendors on District property. Discussion - possible action.

7. OLD BUSINESS

Master Plan Update/Review of Master Plan Timeline- The Board will be conducting a review of the 2022 Master Plan Update timeline as prepared by Tom Hesseldenz (Hesseldenz & Associates). Board discussion & recommendations – Possible action.

8. REPORTS

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Current projects

Financial – Administrative Assistant Smith

- FY2223 – budget overview thru 12/31/22

9. FUTURE AGENDA ITEMS

10. BOARD/STAFF COMMENTS

11. ADJOURN