

# **MT. SHASTA RECREATION & PARKS DISTRICT**

## **DISTRICT PERSONNEL AND POLICY COMMITTEE MEETING AGENDA**

**MONDAY MARCH 17, 2025 - 4:00PM**

**DISTRICT OFFICE**

**MT. SHASTA CITY PARK UPPER LODGE**

**1315 NIXON RD.**

- 1. CALL TO ORDER**
- 2. COMMITTEE MEMBERS & STAFF –Board Member Courtney, Board Member Roberts, District Administrator Shaw, Administrative Assistant Smith.**
- 3. AUDIENCE NOT ON AGENDA – (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - NO ACTION WILL BE TAKEN on items not on the agenda. The public may also address the Board during open discussion of any agenda item.**
- 4. NEW BUSINESS –**
  - a. New District Policy**
    - i. Donation/Gift Policy-** The Committee will review and discuss the creation and content of a new District policy for presentation to the Board of Directors at the regularly scheduled meeting in March.
    - ii. Additional Policies to consider.** The Committee will discuss ideas and potentially propose new policy topics that could benefit the District.
  - b. District Job Descriptions-** The Committee will review District job descriptions as recently updated by Shaw. Discussion.
- 5. ADJOURN**