

MT. SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA TUESDAY –JUNE 11, 2019– 6:00PM MT. SHASTA CITY PARK – UPPER LODGE

Note for Public Comment - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **VICE-CHAIR COMMENTS**
4. **CORRESPONDENCE**
Rod Merys – Dir. of Real Estate Development/Great Northern Services
 - See Old Business – Upper Lodge Roof Project / CDBG Grant Fund - Update
5. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
6. **AUDIENCE ON AGENDA – Friends of the Parks Mt. Shasta Committee -**
 - See Old Business – Establishment of a District Park Improvements Managed Funding Account with Shasta Regional Community Foundation / Update
7. **CONSENT AGENDA - Approval**
 - **Minutes** – May 14, 2019 Regular Meeting
 - **Minutes** – May 20, 2019 Special Budget Meeting
 - **Disbursements – District** May payroll #2, June payroll #1 and June vendor disbursements (pending) – Total – presented at meeting
 - **Disbursements – Rink** – June vendor disbursements (pending) – Total – presented at meeting
 - **Disbursements – Senior Nutrition** - Payroll & vendor disbursements 5/1-31/19– Total - \$20,221.89
 - **Budget Appropriation** – Transfer of unexpended balance from the Equipment category to establish a sufficient budget for Expenditure Category – 728000 Special Department (General Operations) for FY1819 disbursements – Total - \$6735
8. **NEW BUSINESS – Approval of District Preliminary Budget for FY 1920** – Staff will present the FY 1920 recommended preliminary budget for final Board review and discussion pursuant to recommendations made at the May 20, 2019 special Board budget meeting. Final recommendations from the Budget Committee and District Administrator will be heard – Action item

Recommended Board Action - The District Administrator respectfully recommends approval of the District’s preliminary budget for FY1920 following Board review and discussion. Final budget to be adopted at the September 10, 2019 regular meeting.
9. **OLD BUSINESS - Establishment of a District Park Improvements Managed Funding Account with Shasta Regional Community Foundation / Update** – The District Administrator and members of the Friends of the Parks Mt. Shasta committee will provide a status report on progress made towards the establishment of a managed funding account with SRCF as a follow-up to discussion heard at the May 14, 2019 regular meeting – Discussion & possible action

Upper Lodge Roof Project / CDBG Grant Fund – Update

The District Administrator will present correspondence from Rod Merys, GNS in regards to the application for a CDBG grant award to fund the upper lodge roof project. Merys has cited several topics that require clarification and consideration in order to meet State criteria for the utilization of CDBG funds. As a follow-up to communication with the District Administrator, Merys is requesting direction from the Board to determine if the project application should move forward or if another funding option should be researched – Discussion & possible action

10. REPORTS -

MAINTENANCE - SUPERVISOR JOHN ZANNI

Monthly report and equipment updates
Seasonal Start-up / Parks & Ballfields

RECREATION / SPECIAL PROJECTS - SUPERVISOR SHANNON SHAW

Siskiyou Science Festival / Follow-up
Headwaters Arts & Crafts Festival - June 8-9 City Park / Follow-up
Castle Crags Century Bike Ride – June 22 City Park
Junior Giants Baseball Program / Status
YMCA/District Annual Youth Basketball Camp – June 11-14
District Personnel Policy Handbook / Development Update

ADMINISTRATIVE - DISTRICT ADMINISTRATOR –

- May activities report
- Board Vacancy – Applicants & City Council Appointment / Status
- Prop 68 Per Capita Grant Program / Update
- Master Plan Update - RFQ Recruitment / Status
- Senior Nutrition Program Provider Transition / Update
- C.A.R.P.D. Conference / Post Conference Follow-Up
- Special Board Meeting – June 18, 2019

FINANCIAL SUMMARY REPORT – Report of revenues & expenditures and YTD budget status as reconciled with the County Auditor as of 5/31/19

11. BOARD / STAFF COMMENTS

12. ADJOURN