

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING AGENDA

TUESDAY – APRIL 13, 2021– 6PM

VIA ZOOM TELE-CONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/83530503355?pwd=a201RnFGeDhhbjJGTk9nTHUzMGFpZz09>

Meeting ID: 835 3050 3355

Passcode: 242958

One tap mobile

+16699009128 US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 835 3050 3355

Passcode: 242958

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA - APPROVAL

- Minutes March 2, 2021 – Special Meeting
- Minutes March 10, 2021 – Special Meeting
- Minutes March 17, 2021 – Special Meeting
- April Vendor Disbursements – Total – \$52,995.60
- 1st Quarter 2021 SUI Tax – Total - \$2,331.36

5. AUDIENCE NOT ON AGENDA / ACCESSING MEETING THRU TELE-CONFERENCE

PROTOCOL (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - NO ACTION WILL BE TAKEN on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. AUDIENCE ON AGENDA

Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan Update

7. NEW BUSINESS –

FY 2017/2018 & FY 2018/2019 Audited Financial Statements (tabled from March 10 meeting) – The District has received the completed financial audit report as prepared by AGT / CPA's & Advisors for fiscal years ending June 30, 2018 and June 30, 2019. The audited financial statements have been distributed and staff requests Board approval to accept the audit reports as presented. Discussion - possible action

RFQ for On-Call Engineering Services – Following publication of an RFQ for on-call engineering services the District has received one response and formal Statement of Qualifications proposal submitted by Mt. Shasta Engineering. Discussion – possible action

Draft Master Fee Schedule – District Administrator Shaw will present a draft District Fee Schedule and a recommendation for user fees associated with upcoming special events. Discussion – possible action

Covid-19 Update – The Board will review the State’s “Blueprint” activity and business tiers, to be effective April 15, 2021. District Administrator Shaw will review the blueprint and how it affects District operations at this time. Discussion – possible action

8. OLD BUSINESS

Master Plan Update – Master Plan Update – Tom Hesseldenz will be in attendance to provide an overview of the project’s next steps and an update on stakeholder conversations. Discussion - possible action.

9. REPORTS

Administrative - District Administrator Shaw

Maintenance – Maintenance Supervisor Zanni

Financial – Administrative Assistant Smith

- Request Zoom meeting – April 16, 2021 for payroll approval

10. BOARD/STAFF COMMENTS

11. ADJOURN